



## Volunteer Policy

The Board of Trustees of Delta County Public Library District (“Library Board”) adopts and makes public the following written policy: **Volunteer Policy**

### **Revision Dates and General Definitions**

This revision dated 4/17/2024 overrides all previous versions and any verbal/oral policies, actions, and behavior in existence prior to this date.

No individual has the authority to override the provisions contained in Delta County Public Library District’s (“District”) policies either orally or in writing, or by their actions.

### **Policy**

Philosophy: The District welcomes members of the community serving as volunteers to the District. The services volunteers perform are valued and valuable. The District believes the services volunteers provide enhance the public services to the community.

Statement of Purpose: The District shall use the services of volunteers to:

1. Support the efforts of paid library staff in meeting demands for quality public service.
2. Serve as a method for encouraging citizens to become familiar with their library and the services being offered.
3. Staff or support fundraising activities sponsored by the Friends groups or the District Foundation.

### General Provisions:

1. A volunteer is a person who donates time, talent, or services to support the libraries and its activities without expectation of future employment, wages, benefits, or compensation of any kind.
2. The volunteer’s activities are predominantly for their and the community’s benefit rather than the District’s benefit.
3. The volunteer does not replace a library employee or impair the employment opportunities of others by performing work that would be otherwise performed by library employees.

4. The hours of service suit the convenience of the volunteer.
5. The District will not provide medical, health, or accidental insurance benefits for any volunteer.
6. The Friends groups, District Foundation, and other organizations that support the District are independent organizations that raise money for the District, provide volunteers for the District, and promote the District to the greater community. The District is the legal link between the libraries and the community; and these groups and organizations are important additions to the community support for the libraries.
7. The District welcomes teen volunteers, ages 14 – 17.
8. All adult volunteers, ages 18 and older, are subject to criminal background screenings.

Delta County Public Library District Board of Trustees

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President Date

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Secretary Date

Adopted: 1/24/2002

Revised: 4/17/2024