

The Board of Trustees of Delta County Public Library District (“Library Board”) adopts and makes public the following written policy: **Programming Policy**

Revision Dates and General Definitions

This revision dated 8/21/2024 overrides all previous versions and any verbal/oral policies, actions, and behavior in existence prior to this date.

No individual has the authority to override the provisions contained in Delta County Public Library District’s (“District”) policies either orally or in writing, or by their actions.

Policy

The District’s programs support its vision, mission, values, and strategic priorities. The District regards its programs as a totality, distributed among various District facilities and locations, and develops programs to meet the needs of the District’s residents and to be responsive to their specific needs.

Programs are any planned event for which participants are introduced to a broad range of informational topics as well as library services or activities, which may be of a cultural, recreational, or educational nature.

Criteria for Program Continuation, Selection, and Design Include:

- Advances the District’s vision, mission, and values.
- Alignment with the District’s strategic priorities.
- Relevance to the needs and interests of the District’s residents.
- Current demand based on program attendance.
- Accuracy and timeliness of program content and treatment of content for intended audiences.
- Presentation quality.
- Presenter background and qualifications in content area.
- Historical, cultural, or educational significance.
- Availability elsewhere and connection to other community programs, exhibitions, or events.
- Provides a forum for sharing of different perspectives.
- Safety and security of patrons and staff.

- Continuous evaluation to maintain programming vitality and usefulness to the District's residents.
- Cost and budget considerations.
- Impact and capacity of District staff and resources, especially availability of program space.

Presenters: The District draws upon community resources in developing programs and actively works with other community agencies, organizations, educational and cultural institutions, and individuals to develop and present public programs. Additionally, the District may hire local, regional, or national professional talent to share their expertise.

- District may require a contract to be executed by program presenters.
- District will not exclude performers and presenters from consideration because of their origin, background, or views, or because of possible controversy.
- District may permit the sale of books, art, or recordings created by the presenters in conjunction with a library-sponsored program. Approval of any plans to sell such items must be granted in advance.

Programming Guidelines: The District supports free and open access to information and ideas as stated in the Library Bill of Rights and the Freedom to View policies of the American Library Association.

- District sponsorship of a program does not constitute an endorsement of the agency, organization, business, or individual presenter of the program or the views expressed by presenters or participants.
- Select programs may be limited to age-specific audiences (i.e., teen programs). The District will include age specifications in program publicity efforts.
- The District upholds the right of the individual to access information, even though the content may be controversial, unorthodox, or unacceptable to others.
- Responsibility for the exposure of minors to District programs rests with their parents or legal guardians.
- Programs may be canceled due to weather, low registration, absence of the presenter, or lack of staffing capacity. Canceled programs are not necessarily rescheduled.
- District programs are free and open to the public.

The District does not provide:

- Programs of a purely commercial nature or those designed for the solicitation of business for third parties.

- Programs that specifically support or oppose any political party, candidate, or ballot measure.
- Programs that support or oppose a specific religion. Programs may address religious themes to educate or inform but will not promote or proselytize a particular religious conviction.

Authority: The District Director has ultimate responsibility for program offerings, operating within established policies. The District Director delegates the design, development, and delivery of programs to District staff, who operate within the essential principles, criteria, and objectives outlined in this policy.

Reconsideration of Library Programs: The District fully supports and adheres to the American Library Association’s *Library Bill of Rights* and abides by the laws of the State of Colorado and the U.S. Constitution concerning intellectual freedom, and therefore does not practice censorship. Notwithstanding, District residents, who live within the legal service area of the District have the right to challenge the District to reconsider library programs.

All requests for reconsideration must be made in writing using the District’s Request for Reconsideration form, which is available at any District location and online. Completed forms go to designated staff who review the request in relation to the District’s written policies. Only forms filled out in full by District residents will be given full consideration and review. The District Director then reviews the request and replies in writing within thirty (30) days of receipt of the request. The Library Board will be notified of all Requests for Reconsideration received. The program in question will not be removed during the reconsideration process. The District will not consider challenges less than five (5) years after a previous challenge of a program. A Request for Reconsideration is an open record under the Colorado Open Records Act. The District’s final determination of a Request for Reconsideration will be available to the public. Individuals may submit up to five (5) reconsideration requests per year.

Delta County Public Library District Board of Trustees

President	Date
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Secretary	Date

Adopted: 8/21/2024