



Open Records Request Policy

The Board of Trustees of Delta County Public Library District (“Library Board”) adopts and makes public the following written policy: **Open Records Request Policy**

Revision Dates and General Definitions

This revision dated 5/15/2024 overrides all previous versions and any verbal/oral policies, actions, and behavior in existence prior to this date.

No individual has the authority to override the provisions contained in Delta County Public Library District’s (“District”) policies either orally or in writing, or by their actions.

Policy

Open records requests within Colorado are governed by the Open Records Act within the Colorado Revised Statutes and other application sections (C.R.S. §24-72-201, *et seq.*). The District is subject to and will meet the requirements of current state law regarding open records access.

Supporting Documentation

Please refer to the Request for Public Records Form.

Delta County Public Library District Board of Trustees

President Date

Secretary Date

Adopted: 5/15/2024