

# **Delta County Public Library District**

*“Serving and Empowering People  
Providing Resources for Life, Leisure and Learning”*

**The Board of Trustees of Delta County Public Library District (Library Board) adopts and makes public the following written policy:**

## **Internet Use Policy**

### **Revision Dates and General Definitions**

This revision dated 9/16/2020 overrides all previous versions of **Delta County Public Library District INTERNET USE POLICY** and any verbal/oral policies, actions and behavior in existence prior to this date.

No individual has the authority to override the provisions contained in the Delta County Public Library District’s (hereafter referred to as the District) policies either orally or in writing, or by their actions.

The Board of Trustees of the Delta County Public Library District (hereafter referred to as the Library Board) adopts and makes public the following written Internet Use Policy.

The District provides free access to library resources and information through physical and virtual materials and technology, including the Internet, in order to meet the informational needs and interests of patrons. The Internet contains various materials and opinions from diverse points of view. Not all sources provide information that is accurate, complete, or current, and some information may be considered offensive or inappropriate for certain individuals. While the District is sensitive to patrons’ concerns about Internet content, no one, including the District, can control the information available on the Internet. It is the goal of the District to provide a comfortable and welcoming environment for everyone. Each individual is responsible for his or her own appropriate use of the Internet in a public place.

### **Library Responsibility**

The District makes Internet resources available to all patrons at all library locations. Library staff help patrons navigate, identify, and access Internet resources. Staff review and recommend reliable sources of information on the Internet and develop special tools available on the District’s website in order to assist patrons with Internet use.

The District assumes no liability for any loss or damage to patrons’ devices, data, or media; personal damage; or injury incurred as a result of using the District’s Internet resources. This includes damage or injury sustained from invasions of patrons’ privacy.

### **Confidentiality and Privacy**

The District follows state and federal law regarding privacy of library patrons’ records and information.

When a computer session is ended, all information about that session is ordinarily deleted. As part of its regular practice, the District does not retrieve any information including websites visited, passwords, credit card numbers, or any other information a patron has entered. At the end of the business day, all computer use and reservation records are normally erased. The District will release records, including those related to Internet usage, only as required by law.

Patrons are advised to exercise caution when providing personal identification and financial information.

### **Internet Filters**

The District complies with state and federal law guiding the use of filtering software in public libraries. Internet-connected computers and wireless access are filtered to screen obscene and sexually explicit websites in accordance with the Federal Children's Internet Protection Act (CIPA) and Colorado's Internet Protection Act.

No filtering software is infallible. Filters may falsely block material that is appropriate in a public library setting, or they may fail to block access to illegal or objectionable material. Patrons may submit requests to library management for websites to be blocked or unblocked.

### **Access to Internet Resources by Minors**

As with all library materials, the District affirms the right and responsibility of parents/guardians, not library staff, to determine and monitor their child's (under 17 years old) Internet use. District staff work in partnership with parents/guardians to help guide children in safe Internet use. Because staff cannot control all aspects of this vast resource, the District urges parents/guardians to participate continually in their child's learning process by helping them make informed choices in selecting appropriate materials and websites.

### **Patron Responsibility**

District patrons are expected to use Internet resources in a responsible and legal manner that is consistent with the District's Code of Conduct and Acceptable Use of the Library Policy available on the District's website and posted at all library locations. Patrons must abide by established time limits when using the District's computers/devices to allow equitable use of library resources. Inappropriate, unauthorized, or illegal use of computers/devices may result in loss of computer/device privileges and/or loss of library privileges, and may be subject to criminal prosecution or other legal action.

**Unauthorized use** of District technology and networks includes, but is not limited to, the following:

- Using computers/devices to display sexually explicit images that might be considered immediately offensive to others.
- Using computers/devices to access, display, transmit, or disseminate obscene materials (C.R.S. §18-7-101) or child pornography (U.S. Code, Title 18, Section 2256; C.R.S. §18-6-403; C.R.S. §18-7-502).
- Using the Internet to transmit threatening or harassing materials.
- Unauthorized disclosure, use, or dissemination of personal information regarding minors.
- Gaining unauthorized access to another person's files or attempting unauthorized entry to networks.

- Using another person's library card to access computers/devices.
- Attempting to alter or damage computer equipment, software configurations, or files belonging to the District, other patrons, or external networks.
- Installing non-standard software on computers/devices that permanently alters the configuration of the computer/device.
- Violating copyright laws or software license agreements.

Approved by Delta County Public Library District Board of Trustees

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President

Date

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Secretary

Date

