



## Community Bulletin Board Policy

The Board of Trustees of Delta County Public Library District (“Library Board”) adopts and makes public the following written policy: **Community Bulletin Board Policy**

### **Revision Dates and General Definitions**

This revision dated 6/19/2024 overrides all previous versions and any verbal/oral policies, actions, and behavior in existence prior to this date.

No individual has the authority to override the provisions contained in Delta County Public Library District’s (“District”) policies either orally or in writing, or by their actions.

### **Policy**

The District provides a space at most District locations for the display and dissemination of materials for community events and activities as well as notices considered to be of community interest.

### Community bulletin boards/literature racks may be used for the following types of information:

- Postings of forthcoming or continuing educational, social, civic, charitable, cultural, or recreational events and activities.
- Flyers, brochures, or schedules of local nonprofit organizations, groups, or agencies.
- Postings by any federal, state, or local government agency providing services to citizens.
- Postings announcing community services and volunteer opportunities.
- Nonpartisan election information.

### Community bulletin boards/literature racks may not be used for the following types of information:

- Commercial notices, solicitations, business cards, job postings, and retail advertising.
- Personal notices of items for sale.
- Personal solicitations for fundraisers (i.e. walkathons, auctions, etc.).
- Materials that support or oppose any political candidate or ballot measure.

- Materials that support or oppose a specific religious conviction.

**Posting Guidelines:**

- All postings must be approved by the Library Manager or designated staff member. Notices posted without authorization will be removed. The Library Manager or designee has final say on postings.
- All postings must be appropriate for viewing by all ages and shall not discriminate against any individual or group based on gender, gender identity preference, race, ethnicity, or religion.
- Due to limited space, priority is given to the District’s information, including that of the District’s partners.
- The District reserves the right to prioritize the items that are posted based on community interest and timeliness of event. Some approved items may not be posted due to space limitations.
- Postings larger than 11 inches by 8 ½ inches may not be accepted.
- The District reserves the right to remove and dispose of any posted item.
- Posting of materials does not imply the District’s endorsement or consent; nor will the District accept responsibility for the accuracy of the statements made in such materials.

Delta County Public Library District Board of Trustees

_____	_____
President	Date
_____	_____
Secretary	Date

Adopted: 7/8/2004  
 Revised: 6/19/2024