



## Regular Meeting Minutes

### **Delta County Public Library District**

#### **Board of Trustees**

**Wednesday, February 18, 2026, 4:00 p.m.**

**Meeting Location: Cedaredge Library, 180 SW 6<sup>th</sup> Ave, Cedaredge, CO**

1. **Call to Order:** Koontz called the meeting to order at 4:00 p.m.
2. **Roll Call:** Lesandre Barley, Kami Collins (Absent), Cheryl Crews, Gayle Davidson (Absent), Paul Frazier (Zoom), Esther Koontz, Kathy Steckel (Zoom)  
Staff Present: LaDonna Gunn, Ariel Smith
3. **Agenda:** Gunn presented change to agenda to have the 5a financial report to include December 2025 financials. Motion by Barley to approve agenda with 5a change. Crews 2nd. Motion passed.
4. **Consent Agenda:** Motion to approve consent agenda by Crews. Barley 2nd. Motion passed.
  - a. **Regular Meeting Minutes –January 21, 2026:**
  - b. **Library Report to Board – February 2026**
  - c. **Bills and Applied Payments Report – January 2026**
5. **Reports**
  - a. **January 2026 Financial Report – Kami Collins:** Gunn presented the financials on behalf of Collins. Reason for December being added is due to increasing prepaid threshold to match increasing costs. Board discussed. Motion to approve the January 2026 and December 2025 financial statements and January 2026 Bills & Payments Report by Barley. Crews 2nd. Motion passed.
  - b. **District Director’s Report – LaDonna Gunn:** Gunn’s report was included in the Trustees packet and covered the following topics: Website/Calendar Update, Capital Project Updates for Cedaredge Library, Crawford Library, Hotchkiss Library, and Paonia Library, Carnegie Corporation \$10,000, State Grants to Libraries, Trustee Check-Ins, and Staffing updates on the Paonia Library Manager and Adult Programming positions. Gunn provided updates on the following topics: Timeline to sign Code of Ethics Disclosure for Trustees. Board of trustees directory has been updated. Policy timeline list location. Gunn provided a friendly reminder to Trustees on how interactions with community members should be handled when the conversation turns to operations.
  - c. **Board Committee Reports:** Executive Committee: Board assessment included in the board packet for 2025. Would like the board assessment returned by the March board meeting. Steckel and Koontz will compile and present. Crews asked Koontz for clarity on her role. Koontz advised Crews to read through the assessment and also gave important items for trustees to remember. Gayle Davidson has verbally resigned from the board of trustees. Once her written resignation is received, then advertising for the position will occur. Board discussed.

- d. **Library Friends and Foundations Reports:** *Michelle Specht (Crawford Friends of the Library)*: Cabin fever book sale raised about \$2,000 dollars and they sold 40 boxes of books. Renewed 20 members. Annual membership meeting on February 19 and will go through elections and will determine officers at large. *Laura Major (Paonia Friends of the Library)*: At the last meeting, voted to approve everything Gunn presented except the resurfacing of the parking lot. Instead of redoing the irrigation in the backyard, they are saving to put in solar panels and trees if OK with Gunn. Pam is on vacation. *Crews (DCL Foundation)*: Next meeting is in March. Balances are as follows: \$8,651.00 in the checking account, CD has a balance of \$71,710.00, and money market is \$485.00.

**6. Continuing Business:**

- a. **Review and Adopt DCPLD Bylaws:** Board discussed new Trustee term timelines and timing of election of officers. Motion to approve the DCPLD Bylaws by Koontz. Steckel 2nd. Motion passed.
- b. **Strategic Plan:** Work session: Gunn thanked everyone for coming. Community interviews will be next. The next work session will be May 19th at 4:00 p.m. in Hotchkiss. June 24th work session will be one week after the board meeting in June where community members will be invited. Gunn went over timeline again. The leadership team will receive its training this Friday. Gunn thanked trustees that have submitted community leader names.

**7. New Business:**

- a. **Committee Appointments:** Koontz presented recommendations for finance committee members. Barley motion to reappoint Collins and Steckel to the Finance Committee. Frazier 2nd. Motion passed. Koontz and Steckel will create a policy review committee. Policies will be reviewed with LaDonna and then go to Executive Committee before going to the board. Koontz recommended Barley and Collins. Motion by Crews for Collins and Barley to be appointed to the Policy Committee. Steckel 2nd. Motion passed.
- b. **Appoint Trustee Cheryl Crews as DCL Foundation Liaison:** Motion to appoint trustee Cheryl Crews as the DCL Foundation Liaison by Barley. Frazier 2nd. Motion passed.
- c. **Reappoint Gayle Davidson to DCL Foundation Board of Directors:** Reappoint Davidson to the DCL Foundation Board of Directors by Crews. Steckel 2nd. Motion passed.
- d. **Repeal Educational Assistance Program Policy:** Gunn explained reasoning due to legal feedback from Employers Council. Current policy is no longer compliant with Colorado law. Will be addressed with the DCL Foundation. Motion to repeal policy as currently in place by Crews. Barley 2nd. Motion passed.

**8. Public Comments:** None

9. **Executive Session – District Director Contract Negotiation (C.R.S. §24-6-402(4)(e)):** Motion by Koontz to enter Executive Session Pursuant to Colorado Revised Statutes (C.R.S.) 24-6-402(4) and Board bylaws Article 5, Section 5, I move that this meeting of the Board of Trustees of the Delta County Library District adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purpose of

determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Barley 2nd. Motion passed. Entered into executive session at 4:40 p.m. Pursuant to C.R.S §24-6-402(4)(e) and Board Bylaws Article 5 Section 5, Koontz moved that this executive session be adjourned and upon an affirmative vote of two thirds of the members present reconvene in regular session. Barley 2nd. Motion passed unanimously. Executive session was adjourned at 5:18 p.m. Entered into regular session at 5:18 p.m.

**10. District Director Employment Contract:** Motion by Barley to make an addendum to Gunn's contract to increase the salary by 3%. Steckel 2nd. Motion passed.

**11. Adjourn:** The next regular Board meeting is Wednesday, March 18, 2026, at the Crawford Library at 4:00 p.m. Motion to adjourn by Crews. Barley 2nd. Motion passed. Koontz adjourned the meeting at 5:28 p.m.

**Approved this 18th day of March 2026:**

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**Lesandre Barley, Secretary, DCPLD Board of Trustees**