



Regular Meeting Minutes

Delta County Public Library District

Board of Trustees

Wednesday, December 10, 2025, 4:00 p.m.

Meeting Location: Hotchkiss Library (basement), 149 East Main St, Hotchkiss, CO

1. **Call to Order:** Koontz called the meeting to order at 4:00 p.m.
2. **Roll Call:** Lesandre Barley, Kami Collins, Gayle Davidson (Absent), Louise Fierro, Paul Frazier, Esther Koontz, Kathy Steckel
Staff Present: LaDonna Gunn, Arial Smith
3. **Agenda:** Motion to approve the agenda as presented by Collins. Barley 2nd. Motion passed.
4. **Consent Agenda:** Motion to approve consent agenda by Fierro. Frazier 2nd. Motion passed.
 - a. **Regular Meeting Minutes – November 19, 2025**
 - b. **Library Report to Board – December 2025**
5. **Reports:**
 - a. **November 2025 Financial Report – Kami Collins:** Collins reported on financials. The board discussed. Motion to approve the November 2025 financial statements and Bills & Payments Report by Barley. Fierro 2nd. Motion passed.
 - b. **District Director’s Report – LaDonna Gunn:** Gunn’s report was included in the Trustees packet and covered the following topics: Website/Calendar Update, CORA Request, Spanish Community Project--\$13,775.00, Library Website/Calendar Project--\$21,000.00, Trustee Check-Ins, Paonia Library Manager, Crawford/Hotchkiss Library Assistant—Adult Programming Focus. Gunn did not have any additional updates for the board.
 - c. **Executive Committee Report:** Koontz noted the two documents from the 2024 ClIC work sessions included in the packet and then provided a written report to the Board. Koontz explained the importance of the Board’s role vs the Director’s role and how the Delta County Library Board of Trustees is a governing board. Koontz reiterated why the board must not engage in operations. Steckel reiterated that the board will act as a board and support as a board.
 - d. **Library Friends and Foundations Reports:** Michelle Specht (Crawford Friends of the Library): \$1000 donation to support youth in Crawford and used that to purchase books for the holiday book gift giveaway. Laura Major (Paonia Friends of the Library): Reported that they are reviewing the capital project request and are concerned about irrigation costs; questioning the need for resurfacing the parking lot; on board for the solar project; raised \$1,400 at the book sale; concerned about the shade sails; want to put in more trees. Cheryl Crews (DCL Foundation): Fundraiser on Friday night. Brought in

\$2,750.00 with a substantial donation and a \$300 donation from the Bank of Colorado so each buggy could receive a \$100 donation. Total amount the foundation has is around \$75,000 and \$70,000 is in a CD with 3.5-3.8% interest rate. Remaining amount in a checking account. Meet quarterly and will be meeting next week. Will be working out logistical issues if they do this fundraiser again next year.

6. Continuing Business:

- a. Review and Adopt DCLD Bylaws:** Koontz stated there were a lot of changes. Provided trustees with additional time if they need to continue to edit the draft. Board discussed suggested edits by section. Final draft bylaws will be on the January agenda.

7. New Business:

a. Review 2026 Budget:

- i. Adopt Resolution #2025-01 to Assign Reserves in Annual Budget:** Board discussed. Motion to adopt resolution #2025-01 to Assign Reserves in Annual Budget by Steckel. Collins 2nd. Motion Passed.
- ii. Adopt Resolution #2025-02 to Adopt 2026 Budget, Appropriate Sums of Money, and Set Mill Levies:** Motion to adopt Resolution #2025-02 to Adopt 2026 Budget, Appropriate Sums of Money, and Set Mill Levies by Collins. Fierro 2nd. Motion passed.

b. Conduct Board Selection Process for Open Board Seats – Cedaredge and Crawford:

Cheryl Crews (Cedaredge), Louise Fierro (Cedaredge), Kathy Steckel (Crawford).

- i. Interviews with Candidates:** The board interviewed the Candidates.
- ii. Recommendations for Cedaredge and Crawford Board Seats:** Motion to recommend Kathy Steckel to the Delta County Board of County Commissioners by Collins. Barley 2nd. Motion Passed. Motion to recommend Cheryl Crews (Cedaredge) to the Delta County Board of County Commissioners by Collins. Barley 2nd. Steckel and Fierro recused themselves from the vote. Motion passed with a 3-2 vote. Candidates will be passed on to the County Commissioners for appointment. Collins thanked Fierro for her time on the Board. Collins would like to add board interviews for current sitting members and how to handle that in the future.

- 8. Public Comments:** Laura Major (Paonia): Commented about applicants for the Paonia manager job; the number of managers in the last few years; emailing the board packet instead of a CORA request; the bylaws being too strict with the board and director dichotomy; and past boards were more conversational.

- 9. Adjourn:** The next regular Board meeting is Wednesday, January 21, 2026, at the Paonia Library at 4:00 p.m. Motion to adjourn by Collins. Frazier 2nd. Motion passed. Koontz adjourned the meeting at 5:25 p.m.

Approved this 21st day of January 2026:

Lesandre Barley, Secretary, DCPLD Board of Trustees