

2026 Web Accessibility Plan

Delta County Library District (DCLD)

Updated April 13, 2026

Purpose

Outline DCLD's digital content delivered to patrons and staff. Evaluate each variable and take the necessary action(s) to meet Web Content Accessibility Guidelines WCAG 2.1 AA by July 1, 2025, as mandated in Colorado House Bill 21-1110.

This living document will be updated as we work toward compliance. This link provides access to the library's [VPAT compliance checklist](#).

Task	Comments	Status
Section 1: Project Definition and Planning		
1.1 Draft and Post Accessibility Plan	Create a Web Accessibility Plan that outlines the milestones needed to meet the requirements and make it available on the web to be viewed by anyone	Complete
1.2 Accessibility Policy & Statement	The library needs to update the March 2024 policy. This policy will replace our current accessibility statement, and we will add links to this web page to demonstrate compliance.	In Process
1.3 VPATs	Determine what we send to 3rd-party vendors to meet this compliance standard.	Complete
Section 2: Compliance		
2.1 Compliance Testing	The Library will conduct monthly CheckMyDistrict compliance reports per the district's policy. The reports may be provided upon request.	Complete

Task	Comments	Status
2.2 Compliance Officer Training	The Library will utilize Colorado's Office of Information Technology training guides at https://oit.colorado.gov/standards-policies-guides/guide-to-accessible-web-services to train the Technical Services Manager.	Complete
2.3 Generic Email for Accessibility Requests	The Library will create a generic email for accessibility requests instead of directing help to just one staff person. Multiple people need to be able to receive this request, with one person being the primary responder.	Complete (dcpld@deltalibraries.org)
2.4 Documentation & Reporting	Establish procedures and a filing system to document compliance and track accessibility issues. This includes VPATs	Complete
2.5 Independent Web Audit	Once we believe sites comply, contract with an outside agency to assess websites. Currently using several internal methods and CheckMyDistrict. The latter can be provided upon request	In Process
Section 3: Content Produced by the Library		
<p>3.1 https://deltalibraries.org/</p> <p>The library's official website at https://deltalibraries.org is being reviewed and updated to meet accessibility standards. The Library knows this site is not 100% WCAG 2.1 AA compliant. The site is a WordPress site (6.8.1) developed by Christy Eller (Wired Right Web Design).</p> <p>Other elements on the website need to be updated by staff, and there are elements supplied by third-party vendors over which the library has little control. The following are the project variables needed to bring this website into compliance.</p>		
3.1.1 Website Update	As of September 2025, The Library has entered into a contract with Library Market to migrate the site, ensure accessibility compliance, and generally refresh the organization of content. Library Market's Calendar will also be acquired. Estimated date of completion is April 15 2026.	Complete
3.1.2 Staff Content Addition	Staff will need to be trained on the new site and documentation updated. Library Market's website solution offers both training and documentation upon completion of the project.	Complete

Task	Comments	Status
3.1.3 Videos	The Library has created many videos that are accessed to this day. They will need captioning. These are on YouTube and Niche Academy	In Process
3.1.4 PDFs	All of the library's policies are PDFs uploaded as media to the WordPress site. Upon migration, we will employ DocAccess through Streamline. This platform modifies existing and future .PDFs for accessibility compliance. DocAccess offers additional functionality, including translations.	Complete
3.1.5 Images	Verify that all the site images use descriptive alt text. Update as necessary.	Complete
3.1.6 Properly Formatted Links & Headings	Must ensure that all linked content meets WCAG standards and that all headings cascade properly. This will be addressed in the migration to Library Market's Website solution.	Complete
3.1.7 Administrative Interface	Library Market's admin interface is compliant.	Complete
3.1.8 3rd-Party Content	Obtain VPATs from all 3rd-party content.	Please refer to the 3rd-party content section for details on meeting this requirement.
<p>3.3 Delta County Library District Documents</p> <p>The library district works to make all board materials (packets, agendas, minutes), bylaws, audit reports and budgets available for viewing through our website. It is impossible to make this archive compliant. If any documents need to be updated after July 1, 2024, they will be brought to compliance before being re-uploaded to the web. This category will examine how the district will post these materials in light of the new standards.</p>		
3.3.1 OneDrive	How accessible are OneDrive documents for screen readers?	In Process

Task	Comments	Status
3.3.2 PDF Documents	All of the library's policies are PDFs uploaded as media to the WordPress site. We currently use a beta version of DocAccess to provide accessible equivalents of all district documentation that is publicly available through the site. We will investigate long-term use of this tool. As an alternative, we will remediate the necessary documentation and create staff workflows and templates to provide accessible documents moving forward.	Complete
3.3.3 HTML Only Board Documents	All Board Documents will continue to be uploaded as .PDFs. DocAccess will offer accessible versions of these documents.	Complete
3.3.4 Establish Procedures	The Library may continue to create and upload documents according to current workflows and technology suites. DocAccess will offer accessible versions of these documents. Future efforts may include changing document templates accordingly, but it is not a priority at this time.	Complete
<p>3.4 Staff and Board Intranets (SharePoint)</p> <p>Both websites are internal to library staff and trustees only. They are built on Microsoft SharePoint and are structured using Microsoft Office tools (Word, Excel, Publisher, etc.) The district does not have the manpower to ensure compliance on these sites in 2025. We will examine compliance with these platforms in 2026.</p>		
<p>Section 4: Platforms Offered by the Library with Shared Responsibility</p>		
<p>4.1 Online Catalog at: https://deltalibraries.marmot.org/</p> <p>This platform features all of the titles (items) that can be borrowed from the library. It is built and maintained by Marmot Library Network, which is responsible for all ADA compliance.</p> <p>The only variables the library controls are (1) the colors used on our product scope</p>		
4.1.1 Update Colors	Compliant colors and contrast for Pika, via Marmot.	Complete
4.1.2 VPAT	Need a VPAT for Pika	Complete

Task	Comments	Status
Section 5: Public Facing Third-Party Providers This section requires obtaining VPATs from the following providers. We are unable to modify any of these platforms.		
5.1 Digital Library Materials These vendors provide the library with access to eBooks, audiobooks, videos, magazines and newspapers. These, in turn, are made available to the public through the library's website at https://deltalibraries.org/ , the catalog at https://deltalibraries.marmot.org/ , and through vendor-supplied apps.		
5.1.1 Acquire VPATs	<ul style="list-style-type: none"> ● Overdrive/Libby ● New York Times Online ● Wall Street Journal Online ● Washington Post Online ● Kanopy 	Complete
5.2 Online Databases These vendors provide the library with access to platforms that house collections of information, usually in the form of archived journal articles. Platforms might also deliver training, ebooks, or other interactive account-based services like building resumes. All are available through the library's website at https://deltalibraries.org/ , the catalog at https://deltalibraries.marmot.org/ , and some through vendor-supplied apps.		
5.2.1 Acquire VPATs	<ul style="list-style-type: none"> ● APS (American Physical Society) ● Ancestry Library Edition ● Colorado Encyclopedia ● Colorado State Publications Library ● Colorado Historic Newspapers Collection ● Colorado Revised Statutes ● Colorado Grants Guide ● Data Axle: Reference Solutions ● Encyclopedia Britannica ● FreeGal Music ● Kanopy ● Library of Congress ● Mango ● Medline Plus 	Complete: <a href="https://drive.google.com/drive/folders/1-C9nt5-
eaJwno5Qp6nCL2Od1Jgrl
b7G?usp=drive_link">https://drive.google.com/drive/folders/1-C9nt5- eaJwno5Qp6nCL2Od1Jgrl b7G?usp=drive link

Task	Comments	Status
	<ul style="list-style-type: none"> ● MyHeritage ● Niche Academy ● Novelist PLUS (AND KIDS) ● Universal Class ● Virtual Pro SE Clinic ● Western History and Genealogy 	
<p>5.3 Kiosks</p> <p>The library offers several stand-alone kiosks by which patrons can borrow materials. We also offer print-on-demand kiosks to print from public-use computer stations.</p>		
5.3.2 Envisionware Print Management Software VPAT	Marmot Library Network supplies this.	In Process
5.3.3 OPAC Stations	The web interface here connects to the library's online catalog, which is addressed in Section 4. Also, these are on Chromebooks, so we can use ChromeVox to help staff with these kiosks.	Complete
5.3.4 SharePoint Documentation	We need a page on SharePoint so staff can have instructions on how to set up these devices for accessibility, if possible.	In Process
QUESTION	Does this pertain to Launchpads, AWE Computers, and public access computer stations?	In Process
<p style="text-align: center;">Section 6: Staff Third-Party Providers</p> <p>Staff use many software platforms to perform their duties. For 2025 we will do our best to acquire VPATs for the software staff routinely use, but this is the lowest priority compliance issue for the district. We are unable to modify any of these platforms.</p>		
6.1 Acquire VPATs	<ul style="list-style-type: none"> ● Innovative Sierra ● MS 365 ● Windows Desktop Applications ● Trello 	In Process

Task	Comments	Status
	<ul style="list-style-type: none"> ● Sage Accounting ● Connexion ● Adobe products: Reader, Pro, Photoshop, etc. ● PC Reservation System 	
Section 7: Web-based communication platforms		
<p>The library offers programming through Zoom. Additionally, Delta County Library District board meetings are viewable via Zoom. The library will examine how to make these platforms more accessible to attendees.</p>		
7.1 Zoom Accessibility	https://support.zoom.us/hc/en-us/sections/12706715372301-Language-and-Accessibility-Features	
7.3 Google Meet	https://support.google.com/meet/answer/7313544?hl=en	
7.4 Create staff instructions to set platforms for accessibility		