

MINUTES OF THE DELTA COUNTY PUBLIC LIBRARIES BOARD OF TRUSTEES
Cedaredge Library
June 26, 2013

The regular Meeting of the Board of Trustees was called to order by President Ann Murphy at 2:00 p.m. June 26, 2013.

Trustees Present: Ann Murphy, President; Katie A. Gnauck, Secretary; Cheryl Smith, Vice President; Bill Crank, Bill Welch, John Moore

Also Present: Annette Choszcyk, District Director; Lea Hart, Cedaredge Manager; Anthony Russo, Communications and Development Manager; Bruce Hovde, County Commissioner, and Rhonda Duclo

Trustees Absent: Dorothy Pew, Treasurer

1. **INTRODUCE GUESTS:** Bruce Hovde
2. **PUBLIC COMMENTS:** None
3. **APPROVE/AMEND AGENDA:** Gnauck moved and Crank seconded the motion to approve the agenda as amended to include bank accounts and signers. Motion passed.
4. **APPROVE CONSENT AGENDA:** Smith moved and Gnauck seconded to approve the Consent Agenda with no minutes from the May meeting. The District Director's Report and Financial Report were included. Motion carried.
5. **OLD/CONTINUING BUSINESS:**
 - a. **DISTRICT LIBRARY DIRECTOR'S COMMENTS:** Choszcyk attended a Mountain States Employment Council training in Grand Junction.

Melody BellCampton, Ann Murphy and Choszcyk attended the funeral of Ross Blackstock, former board member on May 12.

Sky Beam phone and internet service will begin on July 1. Trials are great. There is a third direct number for each library John Gavan is preparing a phone tree.

DMEA announced that they will be extending broadband fiber optic wiring to their substations, thus providing middle mile access. When wiring is completed, internet providers will be able to provide service from the substations to customers.

BTOP stats were handed out. They show a large public use of computers and classes.

b. ORAL REPORTS:

Cedaredge: Welch reported that the new roof shade is in place. They had \$750 grant which was matched by the Friends. The remainder was made up by the

Foundation. The dedication will be July 17. The Foundation is looking into a new sign for the library. Summer Reading is successful. Staff sharing is a big help.

Crawford: Smith reported that the carpet squares are coming up. It is possible the wrong glue was used at installation.

Delta: Hart reported that the chiller has been repaired and is doing a great job. The building is cool. There have been no problems with the elevator. Summer Reading is going well for all age groups.

Hotchkiss: Gnauck reported that there is a core group that are working on organizing a Friends group. They are trying to catch up on sorting books for the book sale and then will start the formal organization. Traveling summer programs are going well. The teens have 8-12 attending. They had an in library scavenger hunt with participants searching for information in the library, on iPads and the website. They have also done stop motion videos. The garden plot is just starting to show plants.

Paonia: Murphy reported about the on-going work with the landscaping. The Tuesday concerts are having good attendance. There is a lot of juggling for the meeting space in the building.

Literacy: The grant reauthorization request has been sent in. Danielle Carre helped with the financial piece, organizing class schedules and curriculum. July 1 is the beginning of the new year for the AFLEA grant and Health and Human Services grant. Data entry for the state must be finished before September. There have been some problems with the ESL classes at Alta Vista in Delta. Computers and data were destroyed. We want to continue to be able to use the space there. Beginning in 2014 the GED testing will be on line. We are trying to get testing in Delta County so students won't have to go to Montrose or Grand Junction.

At Large: Nothing to report.

- c. **STAFFING:** There have been several applications for the Literacy manager position. Interviews will begin after the holidays.

There is a vacancy in Delta for a part-time employee. The new person was unable to continue work because of health issues. A new substitute for the west end has been hired and is in training.

- d. **NEW CONTRACTS AND/OR GRANTS:** The literacy grant has been submitted. We need to add two additional lines to the phone contract.

- e. **COMMITTEE REPORTS:**

Advocacy: Regular work sessions before or after the meetings are working well.

Buildings: Steve Jones is doing walk throughs at all the libraries. He has found damage to a Paonia wall. Carpet squares in Crawford are loose and the District is considering what are the best options for repair. Measuring of square footage is taking place in Delta. Other libraries will be inspected soon.

6. NEW BUSINESS:

a. Fee schedule: Welch made and Murphy seconded the motion to approve the fee schedule. Motion carried.

b. Election participation: Gnauck moved that the Board approve the intention to pursue the mil levy increase for the 2013 election. Motion seconded by Moore. Motion carried.

c. Board participation: Upcoming Events.

Small meetings – Moore & Welch

Budget - Crank, Choszczyk & Russo

Paonia Cherry Days - Downtown July 3, Help in booth in the Park July 4th, Book Sale July 2nd & 3rd at the library.

Deltarado Days – July 18-21

Delta County Fair – August 7-10

d. Bank Accounts: Welch moved and Crank seconded that all bank accounts signatories be updated. Motion carried.

7. Board Member Comments: Moore is happy that everything is going well.

8. Adjourn: Gnauck moved to adjourn and Smith seconded the motion to adjourn. Motion passed. The regular meeting was adjourned at 3:05 p.m. The next regular meeting will be held July 17 at 12:30 p.m. in Crawford with a Work Session at 1:45 p.m.