

**MINUTES OF THE DELTA COUNTY LIBRARIES BOARD OF TRUSTEES
HOTCHKISS LIBRARY
APRIL 24, 2013**

The Meeting of the Board of Trustees was called to order by Vice President Cheryl Smith at 12:30 p.m., April 24, 2013.

Trustees Present: Cheryl Smith, Vice President; Dorothy Pew, Treasurer; Katie A. Gnauck, Secretary; Bill Welch, William Crank, and John Moore

Also Present: Annette Choszczyk, District Director; John Gavan, Information Technology Manager; Kit Stephenson, North Fork Regional Manager; Anthony Russo, Communications and Development Manager; and Tennie Lundy, Administrative Assistant

Trustees Absent: Ann G. Murphy, President

1. INTRODUCE GUESTS: None

2. PUBLIC COMMENTS: None

3. APPROVE/AMEND AGENDA: Bill Welch moved and William Crank seconded to approve agenda as amended. Motion passed.

4. APPROVE CONSENT AGENDA: William Crank moved and John Moore seconded that Consent Agenda be approved as amended containing the March 20, 2013 Minutes, District Director's Report and the Finance Report. Motion passed.

5. OLD/CONTINUING BUSINESS:

a. DISTRICT LIBRARY DIRECTOR'S COMMENTS: Annette Choszczyk reported that Anthony Russo started and is going on his second week.

Choszczyk reported that she attended Paonia's Town Council meeting last night where John Gavan gave the presentation to rally support for the DMEA's project. They voted unanimously to support the project and to write a letter of support.

b. John Gavan, a newly elected member to the Delta County Economic Development (DCED) board of directors, is here today to give a presentation to the Board, on behalf of DCED, to rally support for a Delta-Montrose Electric Association (DMEA) project that could radically improve broadband services across the county.

Gavan presented information about a proposal where DMEA would make capacity available on their planned fiber-optic network that will be constructed from their Montrose HQ to each substation within their service area. This would provide middle mile broadband network transport to each of the small towns in the Surface Creek, North Fork, and Smith Fork areas. Delta County Economic Development (DCED) is championing this proposal and is asking that the Library District send a letter of support to the DMEA Board. The Library District Board unanimously agreed to do so.

Dorothy Pew moved and Cheryl Smith seconded that a letter of support for the DMEA project to improve broadband services across the county prepared and submitted.

c. ORAL REPORTS:

Cedaredge: Bill Welch reported the library is very busy. The Book sale is Saturday, April 27 at the Stolte Shed from 9 a.m. to 3 p.m. Three dozen people attended the Friends' meeting this month. Last year, the Friends group applied and received a grant from Wells Fargo Bank for \$750. The money will go towards an awning on the north side of the Cedaredge Library for a reading area. They are in the process of getting the bids for the awning. The meeting held with the presidents from the Friends' groups went well, and another meeting will be scheduled for June. They are trying to get more active as a group.

Crawford: Cheryl Smith reported she was there last week and sounded like there had been good attendance for most things. Kit Stephenson reported they have cowboy poetry on Friday night at 6 p.m. There will be three cowboy poets. Smith sent an email to the Friends about the upcoming change in hours and has not heard anything.

Delta: Dorothy Pew asked Lea Hart how people are doing with the new hours. Hart said that people do not necessarily like it, but understand it. Pew asked Hart about the possibility of getting English as a Second Language classes at Cedaredge. Several people have asked Pew about that kind of opportunity in Cedaredge. Choszczyk said that they had classes in the past but they were not able to get enough interested people to keep them going and that is why they have them in Delta. The Delta Friends group will be doing refreshments this Saturday, for the end of season symphony, at the Delta Performing Arts Center. It is not been a big fundraiser but provides good public awareness for the Delta Friends group and the Delta Library.

Hotchkiss: Kit Stephenson reported about the interest in starting a Friends group. Sara has been doing some great programming. Earth Day was Monday and the Forest Service came and had some fun games and some things to do.

Paonia: Stephenson reported that Jane Kelso at Paonia is going to do preschool and tot storytimes at Crawford library, and Kathy Little will go and work at Paonia on Thursdays. JT Thomas is doing a slideshow on his trips in Antarctica. John Gavan set up the Creation Station yesterday and people are excited about it. Moni Slater has decided to take a leave of absence and Jess McGrath will fill the position for the summer.

Literacy: Choszczyk reported that Christel is having family issues and she is going to step down from the position. The District staff are working on the end-of-year data that will be entered into the State's database for the literacy program. The year officially ends in June.

At Large: Nothing to Report

d. STAFFING: Moni Slater is taking a temporary leave of absence, Christel Pretorius resigned her literacy position, and Anthony Russo started May 16, 2013 as Communications and Development Manager. Currently, we have a posting for a part-time position for a substitute person down on the west end. We are working with the Senior Community Service Employment Program (SCSEP) and Lea Hart interviewed a senior who will start working at Delta Library to take some load off the staff. Under the program, the person can be employed for a year. Some of our library staff are traveling and working at different libraries.

e. NEW CONTRACTS AND/OR GRANTS: Nothing new.

Katie Gnauck arrived.

f. **REVISED LIBRARY HOURS:** The Board approved revised library hours by e-mail vote, effective May 1, 2013. Staff had reviewed usage numbers for Crawford and Hotchkiss libraries and also responded to requests for modification of hours. As far as evening hours, managers looked at the usage numbers again and the last hour was slow at each library. Due to fewer hours of available staffing and to facilitate work schedules, there needed to be changes at all the libraries.

g. **COMMITTEE REPORTS** None.

6. NEW BUSINESS:

a. **POLICY "ACCEPTABLE USE OF LIBRARY" (FIRST READING):** Choszczyk said because of some issues that came up with some homeless situations, we decided to look at the policy for *Acceptable Use of Library* that was done in 2010. We made the language stronger to help when people do not want to leave the library.

Katie Gnauck moved and William Crank seconded to accept the policy as revised. The motion passed.

b. **POLICY "COMPUTER RESOURCES AND INTERNET USAGE":**

Bill Welch moved and Katie Gnauck seconded to accept the policy as revised. The motion passed.

c. **POLICY "ELECTRONIC DEVICE POLICY" (FIRST READING):**

Dorothy Pew moved and John Moore seconded to approve the policy as revised. The motion passed.

d. **PAONIA BENCH PROJECT:** After some discussion, the Board wants to know more about the project and who will maintain it once it is completed.

7. **EXECUTIVE SESSION:** The Board of Trustees convened into Executive Session (§24-6-402(4) (f),C.R.S.) at 2:15 p.m. for the purpose of discussing personnel issues. Executive Session was adjourned at 2:30 p.m.

The Board reconvened into regular session at 2:30 p.m.

8. **BOARD MEMBER COMMENTS:** No Comments.

9. **ADJOURNMENT:** Gnauck moved to adjourn, Crank seconded; motion passed. The regular meeting was adjourned at 2:45 p.m. The next regular meeting will be held May 16, 2013, at 12:30 p.m., at the Hotchkiss Library.