

## **Delta County Library Board Meeting April 20, 2011**

### **Library Board Minutes, April 20, 2011, Paonia Library**

**Present:** Melody BellCampton (President), Ann Murphy (Vice President/Secretary), Jeanne Callahan (Treasurer), Ross Blackstock, Pat Means, Dorothy Pew, Cheryl Smith, Annette Choszczyk ( District Director), Rhonda Duclo (Assistant District Director), LaDonna Gunn (Grants/Projects Coordinator).

Guests: Olen Lund (Delta County Commissioner); Myrna Westerman (Paonia Library), Lea Hart (Delta Library), Carol Foreman (Cedaredge Library), Rhonda Duclo (Hotchkiss Library), Jessica McGrath (Literacy Program).

President Melody BellCampton called the meeting to order at 1:30 p.m.

#### **I. Introduce Guests**

BellCampton deferred formal introduction of guests until later in the meeting.

Bell Campton welcomed new board members Cheryl Smith of Crawford and Dorothy Pew of Delta; welcomed Jessica McGrath, Literacy Manager.

#### **II. Public Comments**

BellCampton requested public comments be kept to three minutes.

- Ellie Goldstein addressed the Board.
- Barb Goffin read a petition to the Board.
- Gene Goffin addressed the Board.
- Lynn Mattingly addressed the Board.
- Mary Farmer addressed the Board.
- Marion Stewart addressed the Board.
- Judy Martin addressed the Board.
- Regan Choi addressed the Board.
- Bob Hyde addressed the Board.
- District Director Annette Choszczyk, Paonia Library Manager Myrna Westerman, Delta Library Manager Lea Hart, Cedaredge Library Manager Carol Foreman, Hotchkiss Library Manager Rhonda Duclo, and Literacy Manager Jessica McGrath addressed the Board.

Individuals attending the meeting but who did not address the Board:

- Kami Collins, Mountain Valley News
- Alice Hunt
- Nancy Phillips
- Inge Lange
- Susie Johnson

President BellCampton concluded the public comment period, noting that the Board would take all comments under consideration.

### **III. Approve /Amend Agenda**

BellCampton amended the agenda to add Committee Appointments to New Business.

Murphy amended the agenda to add Community Meetings Schedule to New Business.

### **IV. Approval of Consent Agenda:**

March 16, 2011, Minutes; District Director's Report and Finance Report.

Murphy moved, Means seconded, to approve the consent agenda. Motion passed.

### **V. Old/Continuing Business**

#### **a. District Library Director's Comments**

- E-Books: District now has e-books available through a statewide project where libraries have cataloged a number of books—Guttenberg Project. Public can go to DCL online catalog and use “Guttenberg” as search term. We have 418 titles. ALA, large library directors, and library vendors are negotiating contracts with publishers to increase availability of e-books. Hopefully, there will be results by end of year.
- Delta Elevator: Negotiating a service contract for elevator at Delta. Has been repaired again.
- Collapsing shelves at Delta: Staff is shifting materials to maintain a safe area.
- Materials Challenge: Received an official challenge to an item. Will follow required process.

Cedaredge: Pat reported that they are staying very busy. There are lots of craft classes. The Friends bought new tables for the book sale. Phil Elsworth researched the concrete benches, and after buying a table-bench, he presented it to the Friends, if they liked it, as a donation from Margaret Elsworth's estate. The Friends accepted it, and will place it at the northeast corner of the building. Pat and Carol will be attending the Rotary meeting next week to share information about the programs, ESL classes, etc. Pat commented that she likes the shelves uncluttered so that books are facing out—easier to browse. Carol added that the library is improving their programming, such as Baby and Tot Time, which is picking up. She also added that the materials purchased through the Friends are improving the look of library.

Crawford: Annette reported that the retaining wall is now complete, so the final construction phase is done. Children will help again this summer with weeding weeds.

Delta: Dorothy commented on the library booth at the Home and Garden Show. She explained that the Library and Friends shared a booth. The Friends received several hundred dollars and about 25 people signed up for library cards. She really liked

seeing the number of people who stopped just to visit. It was a great public relations event. We should see the results at SRP.

Hotchkiss: Rhonda reported that they are busy. They visited preschools and 4<sup>th</sup> grade classes to do book talks. Fourth grade class visited and learned how to use the catalog and search for materials. Fifth grade class is coming to learn how to use the library. They have been promoting SRP.

Paonia: Ann reported (visually) that landscaping is underway. The book sale is on April 29 and 30. Friends and Foundation merged and voted to join the North Fork Chamber of Commerce to increase activity in local community.

Literacy: Jessica reported that the Love and Logic parenting classes are being offered throughout the district. GED and ESL classes are overwhelmingly popular in Delta, but very active elsewhere. She has been ordering supplies for Baby and Tot Times. Carol added that Jessica is always communicating upcoming programs. Annette added that Jessica also participates on the technology team. Annette also added that the yellow clicker is part of BTOP grant—thanks to Jamie Hollier.

**c. Staffing**

Annette explained that Scott Shepard is our contract IT person. Steve Wasilkowich is our contract building project manager. Emma Neil is our contract bookkeeper.

**d. Budget Update**

Annette reported that there is nothing new.

**e. Foundation and Advocacy Committee Report**

Jeanne requested the schedule of other Friends and Foundation meetings so that they can attend the meetings. Annette will email meeting dates.

**f. Grants Report:**

LaDonna reported that the Historic Structure Assessment of the Delta library building is complete and waiting for State Historical Fund approval. The competitive grant application to the SHF was submitted on April 1 and, hopefully, the HSA will be approved in time for the competitive grant to be considered.

**g. BTOP Update:**

LaDonna reported that we are seeking bids for the equipment which must be accomplished by June 30. The next step is to begin recruiting partners to participate in computer classes or attempt to partner needs. The District will host a launch in early September to highlight the BTOP grant and then begin conducting computer classes in September. The Board discussed various partner possibilities and will email LaDonna with information.

**h. 2011 Centennial Celebration of Library Services in Delta County:**

Annette reported that managers are planning the summer events around their community celebrations. We have added a new tag line to include “librarians.” Jeanne cautioned that we make sure any events, contests, etc., are open to everyone. A brief discussion of various ideas and possible people to contact about the history of the libraries followed.

**VI. Parking lot**

**a. Facilities/Services Long Range Plan:**

No discussion.

**VII. New Business**

**a. Colorado Library Card Policy—First Reading:** Annette reported that the state library is requesting all libraries to have a policy on the CLC system. She will include the procedures for the second reading. Annette then explained that all public libraries join CLC so that everyone statewide can use their library card anywhere in Colorado. This is a cooperative agreement among all of the libraries in Colorado. Colorado was the first state in the nation to create a statewide cooperative agreement.

**b. Statistics Report:**

Annette presented charts on the 2010 circulation statistics for library use and collections statistics. Discussion—Delta and Cedaredge saw growth; Delta is now reaching a more appropriate size of the population for circulation and programming. Annette noted that there is a two-year update (purge) on library cards. Collection size is really good for the size of the county. Report indicates the number of new items assigned to each library. Average new items added are more than the average discarded items. Jeanne mentioned that these reports will be very informative and valuable to the public during the community meetings. She believes that the public wants to be involved in collection development and could participate in helping fund the collections. The Friends groups do donate funds for collections but could possible do more. It will be important to emphasize at the community meetings that there are more than just books in the libraries. Collection is well-balanced with all material types.

**c. Committee Appointments:**

BellCampton appointed Dorothy Pew to the Finance Committee with Jeanne Callahan.

**d. Community Meetings Schedule:** Annette explained that she will work with each manager and the Board members to schedule a time for their community meetings.

She will be contacting everyone soon. Refer to “Board Member Comments” below for further discussion on the community meetings.

### **VIII. Board Member Comments**

The Board felt that the public comments were very informative and pleased with the comments.

Dorothy expressed that what she heard the public saying was that the library managers do not have control, so we need to make sure that the managers lead the discussion in their library. Pat voiced a concern that the public was echoing comments they have heard, which reveals the idea of “perceptions.”

Olen noted that this is a long-term concern about district control vs. local control. Change has occurred over time because of the progression from a local library to a library district. There are huge advantages to a district library but do not apply a big city solution to a small rural town. Respond to the local concerns.

The Board felt that the issue for the public is that we are losing our community identity. Managers need to respond to the community identity issue during the meetings.

### **IX. Adjourn:**

Callahan moved, Pew seconded, to adjourn. Motion passed. The meeting adjourned at 4:00 p.m.

Next Meetings:

Work Session: Wednesday, May 4, 2011, 1:00 p.m., Hotchkiss Library

Regular Meeting: Wednesday, May 18, 2011, 1:30 p.m., Cedaredge Library