

DELTA COUNTY PUBLIC LIBRARY DISTRICT
MINUTES OF THE DELTA COUNTY LIBRARIES BOARD OF TRUSTEES
May 18, 2011, at the Cedaredge Library

Trustees Present: Melody BellCampton, President; Ann Murphy, Vice President; Jeanne Callahan, Treasurer; Dorothy Pew; Cheryl Smith; and Pat Means
Trustees Absent: Ross Blackstock
Also Present: Annette Choszczyk, District Director; and Kit Stephenson, Tech Services Manager, System Administrator and Web Site Administrator
Guest: Bruce Hovde, Commissioner

President BellCampton called the meeting to order at 1:35 p.m.

INTRODUCE GUESTS

PUBLIC COMMENTS: There were no public comments.

APPROVE CONSENT AGENDA:

The April minutes were amended to reflect that the Juvenile Diversion Work Crew is doing the weeding at the Crawford Library. Murphy moved, Callahan seconded, that the Consent Agenda be approved as amended. The motion carried.

OLD/CONTINUING BUSINESS:

Additional District Director's comments included:

- The Crawford building project is fully completed including the wall to support the large tree.
- BellCampton and Choszczyk attended the May 11th Municipal Quarterly meeting. The Delta truck route will be on Silver Street, not on a street directly by the Delta Library. Commissioner Hovde indicated that discussion is underway regarding necessary expansions to County offices which could potentially impact library parking. Also reported at the meeting was the fact that Region 10 is exploring how to develop better broadband/internet services for the entire region. Choszczyk presented information at that time about libraries and technology usage, including the fact that community members use Wi-Fi services even when the buildings are closed. Qwest is also upgrading services, but only for Delta. Information on a new Visitors' Center and large parking lot adjacent to it (at Confluence Park in Delta) was also presented. This will be a good place for DCL displays as the purpose of the Center is to promote the County and provide a gateway to the entire area.
- USDA has announced that there is a potential for grants.
- Delta School District is planning to be more collaborative. The Library District has a spot on the agenda for the next Principals' meeting to discuss including library cards as a basic school supply item and also to present information on the various DCL data bases available. The next step would be to meet with individual school principals.

Local Reports:

Cedaredge: Landscaping has been redone and is looking nice. The Foundation and Friends are considering better signage for the library and also how to incorporate more parking while maintaining the small park-like area. Hovde reported that the Town of Cedaredge is looking at a computerized signboard to display all events in the area.

Crawford: Friends are donating hanging baskets for the library. Crawford had a good number sign up for computer classes. The Library and the community are planning for Pioneer Days; the parade will be June 11th and DCL will have a float. Smith and Murphy joined Choszczyk at the Crawford Friends meeting. This appears to have helped with resolving some of the issues that have arisen in Crawford.

Delta: The Library will soon have a new chiller rather than a replacement of the entire HVAC system. No information on the state Historical Fund grant will be available until August. This is a very competitive round of grants. DCL had very good letters of support which should be helpful, as is the fact that there are very few applications from the Western Slope. The project will have three phases: the first phase has safety as its goal. A "dry zone" has been created by the corner of the building that is sinking and will be monitored to ascertain if the sinking is due to watering or to an underground problem. Old shelving at the Delta Library is no longer safe and will be replaced to the extent possible. The District has enough shelving in storage to at least redo the Carnegie section. Pew volunteered to serve as a contact for a potential shelving work crew as specialized skills are needed to assemble library shelving. Delta Friends received 6 pickup loads of donated books for book sale use.

Hotchkiss: The ADA compliant door opener is still to be installed. Computer classes have drawn a huge crowd. There is a high demand for beginning computer classes. The new computer teacher, Dave Knutson, is doing an awesome job. He is good at starting his students at the level appropriate for them.

Paonia: The landscaping is proceeding quite well. A community member spontaneously praised the willingness of all Paonia Library staff to answer questions, provide assistance and to do whatever needs done.

Literacy: The status of the Literacy grant is unknown; usually we know by this time of the year. Spring is largely grant-writing time. AFLA funds- ESL classes will be audited this year by a team from Denver. There is currently a break between sessions. Working on continuation of computer classes.

Staffing:

Two new people (1.5 FTE) have been hired at Delta and the part-time position at Paonia has been filled by Moni Slater. One part-time position is currently advertised for a clerical administrative support position.

Choszczyk is recommending that staff be given a cost of living increase this year. The Board supported this action.

Budget Update:

The annual audit has just been completed.

District Foundation:

Callahan reported that she, Choszczyk and Murphy met to discuss planning for the Foundation. Callahan reported on research she had done regarding formation of, and strategies for, the organization. The District Board serves as the board of the District Foundation. Callahan will email the list of ideas and challenges that she created to each trustee and a work session on the structure of the Foundation will be held immediately following the June 15th Board meeting.

Grants Report:

Updates were presented in a chart in the Board packet.

BTOP (State Broadband Technology Opportunities Program):

The state program has created a whole variety of PR materials to be used for the kick-off events which will take place toward the end of the summer. The logo "?!" used on the PR materials stands for "what's next". DCL staff are finalizing the list of supplies and equipment including a variety of types of new and replacement computers, laptops, etc. Configuring everything will take at least a month, probably during June/July.

Increased Work Force Centers have been approved for the County and dedicated Workforce computers will be placed at all but the Delta Library.

Centennial Celebration of Library Services in Delta County:

LaDonna Gunn is doing the planning and events will start in the fall (through May 2012). DCL will have something about the Centennial in every local parade. A large flatbed truck or trailer is needed. Pew indicated she has one. A portion of the Centennial events could include looking toward the future. "What's coming in the next 100 years"

NEW BUSINESS:**Date of July Meeting:**

BellCampton proposed that the date of the July meeting be changed to July 13. The Board was in agreement with this change.

Local Library Meetings:

A schedule has been set for the local community meetings at each library as follows: June 8, Cedaredge (Means and BellCampton); June 16, Crawford (Smith and Murphy); June 23, Paonia (Murphy and Smith); June 28, Delta (Callahan and Pew) and July 12, Hotchkiss (Blackstock and Murphy). A good "title" is needed for these events. BellCampton indicated it would be good to let County Commissioners know of these meetings and will forward the information to them.

CLC Policy – Second Reading (Colorado Library Card Policy):

Callahan moved and Smith seconded that the word "may" be changed to "are" regarding patrons not in good standing with their home libraries. The motion carried. Callahan moved and Smith seconded that the CLC Policy be approved as amended. The motion carried.

Statistics: All stats were presented at the Board work session.

BOARD COMMENTS:

The question was raised concerning status of application for unemployment benefits and impact on the District budget. Means reported that Cedaredge had a meeting on follow-up activities and it was agreed at that meeting that the library is an important community resource. An additional follow-up meeting will be held with the DCI. Means also reported that at the Colorado Municipal League meetings it was indicated that it will be at least 2-3 years until money comes back into DOLA and other grant agencies. The USDA Farm Bill is one of the few still funded.

Choszczyk reported that she will be on vacation May 21-29 and then will be attending the State Directors' Conference in Steamboat Springs June 1-3.

There were no further Board comments.

Murphy moved and Means seconded that the meeting adjourn. The motion carried and the meeting adjourned at 3:00 p.m.