

**Library Board Minutes, April 22, 2009, Delta Library**

**Present:** John Moore (President), Pat Means, Melody BellCampton, Ross Blackstock

**Also Present:** Annette Choszczyk (District Director), Matt Bollinger (Delta Library Manager), Leah Morris (Administrative Assistant), Terri Mondschein (System Administrator), and Mona Fawver (Delta Library patron)

**Absent:** Jessica Shaffer, Ann Murphy, and John Verbiscar

**Location:** Delta Library

President John Moore called the meeting to order at 2:35 pm.

**I. Introduce Guests**

Fawver introduced herself as a long time Delta Library patron.

Bollinger was introduced as the new manager at the Delta Library.

**II. Approval of Minutes of March 18, 2009**

Means motioned to approve the minutes from March 18, 2009. Blackstock seconded and the motion passed.

**III. Amend Agenda**

There were no items to amend and the agenda was approved.

**IV. Approve Consent Agenda:**

Moore approved the consent agenda.

**V. Old Business:**

**District Library Director's Comments**

Choszczyk provided new cards for all the Board members as an example of the cards that will be distributed at all the libraries. This change starts today and is a good opportunity to update patron records.

The website is almost ready. There are some fixes to the catalog that still need to be made through SirsiDynix. The site can be accessed through the address on the cards.

Choszczyk played a slide show of the new Paonia library that was provided by a local architectural photo firm as a gift worth \$2,500.

The District successfully sponsored the KVNF party in Memorial Hall on April 18, 2009. KVNF made the new logo very visible on all advertising.

National Public Radio's Story Corps is coming to the Paonia Library this summer to collect local Americans' stories, some of which may be broadcast in the future.

Elliot Jackson's hours are reduced to Tuesday thru Thursday. At the moment there is no Monday and Friday coverage for her position, but with some reorganization in the near future, Choszczyk hopes to fill the open hours.

DreamHost web hosting company was recommended by Jamie Hollier as a high-quality company that could host our new website. DreamHost offers free services to non-profits and the District qualified, so we are moving to them with the new site.

Moore questioned the acceptability of the "Easter Card Making" program in Crawford, given that Easter is a religious holiday. Choszczyk said the issue is being handled internally.

Choszczyk clarified the Skybeam Peer to Peer issue described in the Director's Report. A patron, using a Crawford Library computer, set up an illegal program that allows for the pirating of copyrighted television shows and movies. Computer tech Scott Shepard has blocked such programs in all the libraries and is working to build firewall protection at all the branches as well. This is a serious issue because we could lose our Internet service if it happens again.

#### **City of Delta / Delta Library Status Report**

Choszczyk and Bollinger have talked with the Assistant City Manager regarding meeting to work on an historic building assessment for the Delta Library. This is a necessary step toward receiving historical building grant money. LaDonna Gunn is experienced with such grants and is helping with the process. Choszczyk, Moore, and others will also attend Rural Philanthropy Days in June with the hope of finding other grant opportunities.

#### **Web Design Process Report**

Mondschein has been meeting with Kit Stephenson to fix the final small issues with the website. Mondschein is working with SirsiDynix to fix the problems with the catalog, such as the colors and the logo displayed there.

Board members should view the website and e-mail comments to Mondschein.

#### **Bylaws Revision / Standing Committee Policy Revision**

Moore suggested that this category was no longer necessary and suggested replacing it with the Meeting Room Policy. He added a Meeting Room Policy discussion to New Business (7f.)

#### **ILS Search Report**

The District is reviewing the contract with SirsiDynix and is now considering hiring a lawyer to review the details. Scott Shepard has also been asked to review the contract.

#### **Staffing and Vacancies**

There is an opening in Paonia and Myrna Westerman is collecting resumes and applications.

There will be a position open in Delta due to Lita Sweitzer's resignation. Choszczyk and Bollinger are discussing the best way to fill the position.

**VI. Parking Lot**

The mission statement work session will take place before the May 2009 meeting.

**VII. New Business:**

**Paonia Grand Opening**

All Board members have been invited. Moore wanted to make sure that certain people are publicly acknowledged for their work on the project and that grantors are also acknowledged. Music will be provided by Tamara and David Hauze and Butler Cox. Food will be provided by the Friends. Choszczyk is providing staff for the desk so that Paonia staff is available for the meet and greet. The Business Forum will be the same day and those attendees will be encouraged to attend the opening as well.

**District Foundation/Friends Groups**

Moore still needs names of potential candidates. BellCampton had a couple of names to offer.

**Cedaredge Update**

Choszczyk received an e-mail invitation from Cedaredge to attend a tour with an architect on May 7, 2009. She would like to provide a District presence at this event.

Choszczyk recently took the Cedaredge Foundation on a tour of the new Paonia and Crawford Libraries.

**Meeting Room Policy**

Moore offered to start an e-mail discussion regarding the meeting room checklist provided at a previous meeting. Choszczyk stressed that meeting room policies are tricky and that the Board should look at the Telluride Library Meeting Room Policy she provided, because it covers a lot of necessary information. Moore would like the managers to provide as much input as possible.

**VIII. Board Member Comments**

Means asked about the State of Colorado cutting money to libraries. Choszczyk replied that she had seen the same information but did not know how far the cuts would go. Such cuts could affect the courier and Interlibrary Loan services. There is a committee at the State level working to protect such services. Some libraries have already felt stress from the poor economy.

Means also mentioned about schools cutting hours and how that could affect libraries by bringing more kids and more people looking for work into the libraries.

Moore said the Finance Committee budgeted \$130,000 in auto sales tax income for the District in 2009, and as of the end of March had only seen 18% of that. If the shortage continues, the Committee may need to adjust the budget. Moore also said that he would rather take money from the reserves than cut services. Blackstock agreed, saying that he had heard a radio piece about increased use of libraries due to the free services.

Bollinger was glad to meet the Board and felt they would provide him with the support he needs in his new position.

BellCampton and Means thought the Cedaredge Friends booksale went well, although they did not have figures.

Choszczyk mentioned that the Delta County Independent has an online calendar which the District is using to post events and activities, and Board meetings in the future.

Means wanted to stress that LaDonna Gunn has done a great deal of hard work on projects around Cedaredge, including historic preservation projects with teens, newspaper collection review, and grants. Means commended Gunn on behalf of the Cedaredge organizations of which she is a part.

Choszczyk said the Big Read Grant was approved and the Poe Birthday Little Read will also still take place in October.

Mona Fawver had several items of concern she wished to convey to the Board.

- Fawver felt that there were issues between staff and management at the Delta Library which the Board was unwilling to address.
- She was concerned that game-playing children were using valuable computer time that adults might spend doing research and business.
- She was bothered by the hiring process of the new Delta manager.

Moore stressed that the Board could not reply to her concerns individually but the District Director would contact her. He also explained that the Board creates policies, which are implemented by the District Director who is supervised and evaluated by the Board. He agreed that the public is an integral part of the Library District and thanked her for attending the meeting and stating her concerns.

#### **IX. Executive Session**

3:20 p.m. BellCampton moved, Moore seconded, that the Board go into Executive Session in accordance with § 24-6-402(4)(f), C.R.S., for the purpose of discussing personnel issues. At 3:35 p.m., Executive Session ended.

Means moved, Blackstock seconded, to accept the \$10,000.00 settlement offer Ed Voltz made through his attorneys.

#### **X. Adjourn**

**Delta County Public Library District  
Board of Trustees Meeting Minutes**

**April 22, 2009**

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There being no other business, BellCampton moved, Moore seconded, to adjourn at 3:37 p.m.