

Library Board Minutes, October 20, 2009, Cedaredge Library

Present: John Moore (President), Melody BellCampton (Vice-President and Secretary), Jessica Shaffer (Treasurer), Ross Blackstock, Patricia Means, Ann Murphy

Also Present: Annette Choszczyk (District Director), Jamie Hollier (Cedaredge Branch Manager), Leah Morris (Administrative Assistant), Cedaredge Library Foundation members Linda Verbiscar, Don Ahern, Jan Goodbread, Bill Welsh, Bruce Hovde (also County Commissioner)

Location: Cedaredge Library

Special meeting: District Planning Process Presentation

The special meeting began at 10:10 am with the introduction of Rich Sales from the Colorado Center for Community Development, which operates in conjunction with CU architecture graduate students. The organization was created to help community organizations navigate through planning, public input, and funding issues. Sales mediated a discussion with the Library Board and Cedaredge Foundation that explored the future of the Library District as a whole, as well as the Cedaredge Library. The discussion focused on the need for collaboration with various County and Town entities, looking at the needs of the communities as a whole, and thinking about ways to work together to meet those needs.

Regular meeting

President John Moore called the meeting to order at 11:35 am.

Introduce Guests

Three guests remained from the Cedaredge Library Foundation: Bruce Hovde, Jan Goodbread, and Bill Welsh.

Public Comments

Goodbread gave her thoughts on how the Rich Sales' discussion could be applied to the Cedaredge Library. She explained that while the library is too small of a facility to hold the materials present, changes in technology, materials, and the District as a whole may provide opportunities to better utilize the space as it exists. She also emphasized the need for centralization of the library district.

Approval of Minutes of September 16, 2009

BellCampton motioned to accept the minutes from September 16, 2009 and Shaffer seconded. Motion passed.

Amend Agenda

The agenda was changed so that the Board could attend to action items first.

Old/Continuing Business

Collection Development Policy/Second Reading

Shaffer motioned that the Board accept the Collection Development Policy as read. Means seconded and the motion passed.

New Business

Accept John Verbiscar's Resignation

BellCampton motioned to accept John Verbiscar's resignation. Murphy seconded and the motion passed.

Pat Means Appointment

Means provided a letter indicating her interest in being appointed to the Cedaredge area Trustee position vacated by John Verbiscar.

Murphy motioned to recommend to the Delta County Commissioners that Pat Means fill the vacancy left by John Verbiscar. Shaffer seconded and the motion passed.

Hovde agreed that the Commissioners would address the vacancy at their next meeting on November 2, 2009.

The Board will need to advertise for the open at-large position. The Board also wanted to ensure that John Moore would stay in his position when his term expires in January and wanted to discuss the protocol in doing so. The Board will make a decision at the November meeting.

2010 Budget/First Reading

Choszczyk provided a draft copy of the 2010 budget, with highlights on areas that need more information, such as wages and insurance. She also indicated areas of great change, such as the move of a number of staff members from contract labor into payroll.

The Board looked at the budget with the understanding that the final budget would be approved at the December meeting.

Discussion reflected the lasting effect and uncertainties of the poor economy, the need to remain proactive and reduce costs ahead of time, and the grants that can help with funding.

Means motioned that the Board accept the draft of the 2010 budget to submit to the County Commissioners. Murphy seconded and the motion passed.

CCCD (Rich Sales) Consulting Services Agreement

The Board agreed that strategic planning will help to engage the public, get projects started in the right direction, and organize the District as a whole.

BellCampton motioned that the Board engage Rich Sales of the Colorado Center for Community Development for strategic planning for the District, with an initial payment of \$500. Means seconded and the motion passed.

November meeting date

Due to the timing of the CAL conference, the Board agreed to change the November meeting to Tuesday, November 17. The meeting will still take place at the Paonia Library, as scheduled, and the December meeting will take place in Delta.

Approve Consent Agenda

Moore struck the consent agenda.

Old/Continuing Business

District Director's Report

Choszczyk recently attended a meeting of Colorado Library Directors to discuss changes in State library law. One new change is that the State will now be requiring copies of bylaws to be submitted. Choszczyk will be asking Murphy to help revise the District bylaws. Choszczyk also said that the Consent Agenda will now need to include more items, such as hiring, in order to make Board approval official. These will get approved in batches unless a Board member asks to pull an item. The Board will need to make a resolution that the Director is responsible for hiring.

Staffing

The Delta Branch Manager resigned. The job will be posted on Colorado Jobline, on the library website, and in the local newspaper.

A bilingual person has been hired for Delta.

The full time children's position in Delta has been filled with a person moving to the area from Flagstaff.

Choszczyk is exploring the option of utilizing current staff to fill the Literacy supervisory position. Choszczyk and Duclo are working to understand the grants and organization needed for the department.

Reports from Cedaredge, Crawford, Delta, and Paonia

- Cedaredge: Staff remodeled the computer and children's areas to create more open space and room for extra computers. Ongoing weeding has had mixed results with the public, but the new Collection Development Policy should clarify decisions that are made in that regard. The Friends book sale earned over \$6,000. John Verbiscar had great success with his rare books section. The Little Read Masquerade will take place on Friday, 10/23.
- Crawford: Art displays have been popular. The Board wondered about the possibility of selling artwork as a fundraiser. Choszczyk sent information about the new building to *Library Journal*.
- Delta: Choszczyk is still dealing with the building issues and is hopeful about the historical assessment grant to try to fix the problems.
- Hotchkiss: The Little Read opening at the Creamery had a great turnout. The Little Read program has been a great preparation for the Big Read.
- Paonia: The parking lot has been paved. Drainage work is almost finished. There is interest in having rotating sculpture displays on the premises, but the library would need to find a way to secure the artwork. Landscaping plans are still in the works, with Laura Major taking over the grant writing for the children's garden. Weedy lots adjacent to the property, which are owned by the Town, will cause issues with landscaping if they are not leased to the library to

maintain. There was some confusion about a Silver LEED award for the new building. This has not been confirmed.

IX. Board Member Comments

X. Adjourn

There being no other business, Shaffer moved and Murphy seconded to adjourn at 12:55 pm. Motion passed.