

**Library Board Minutes
June 16, 2009**

Present: John Moore (President), Melody BellCampton (Vice-President and Secretary), Ross Blackstock, Pat means, Ann Murphy and John Verbiscar
Also Present: Bruce Hovde (County Commissioner, District 2), Annette Choszczyk (District Director), Don Ahern (President, Cedaredge Library Foundation) and Mona Fawver (Library patron)
Absent: Jessica Shaffer (Treasurer)
Location: Surface Creek Bank, Cedaredge

President John Moore called the meeting to order at 2:30 p.m.

1. Introduce Guests

Don Ahern and Mona Fawver were introduced.

2. Approval of Minutes of May 20, 2009

Means moved, Verbiscar seconded, to approve the minutes of the May 20, 2009 meeting. The motion passed.

3. Approve/Amend Agenda

Verbiscar asked that an executive session be added to the agenda.

Visitor Comments:

Mona Fawver of Delta, had a question for the entire Board. She said that she has spoken to patrons of the Delta Library who have e-mailed Board members about their concerns and have received no answers. Why doesn't the Board respond? Several patrons told her that they have sent e-mails to Choszczyk who responded unsatisfactorily. Choszczyk's letter to her did not answer her questions to her satisfaction; if she needs to talk to Choszczyk, she will. She asked, as a matter of curiosity, how many Board members have worked in a library. She said that patrons are very concerned about things that are happening in Delta. The Board President requested that Mona meet with Annette if she had any further questions or issues. She agreed to do so.

4. Approve Consent Agenda: District Library Director's Report

Trustees present approved the consent agenda.

5. Old/Continuing Business

a. District Library Director's Comments

Choszczyk handed out copies of three articles pertaining to libraries:
1) Article about Adams County, Rangley Library District, changing to a cataloging system other than the Dewey Decimal system; 2) Article about summer Reading and student achievement, and 3) Article about tax revenues and Counties. She attended the State Director's meeting at which many new ideas were presented, one concerned solar energy efficiency funding from DOLA and ideas on how to access the funding.

b. City of Delta/Delta Library Status Report

An application form for requesting an assessment of a historical building has been received. Information is being gathered to complete the grant application. This initial grant would cover only a structural assessment. Once the assessment is completed, a full construction grant from the State Historical Fund can be submitted. The building was added to the Registry in 1995. DOLA funds and other foundation funds can also be requested to match the State Historical Fund grant for construction. The State representative emphasized that other improvements can also be done at the time of the structural repairs and that funders will often help with those improvements. Choszczyk is researching the availability of a USDA accessibility grant to get the Delta elevator repaired.

c. Cedaredge Report

Don Ahern, President of the Cedaredge Library Foundation gave a report on the Foundation's activities. He described the backgrounds and qualifications of their board members. They have been looking for property, either new property or next to the library. They have divided into units, i.e. search, funding, immediate task (how to assist the Library Manager), history of the Foundation and District and grant writing. They have walked around various potential properties. An offer has been submitted on one property. They will have representatives at Rural Philanthropic Day in Crested Butte.

d. ILS Search Report

The consensus of the Board was seven years for the length of the ILS agreement. Language about long term agreements was added and presented. It has been signed and should be finalized very soon. Then there will training of staff, migration of data and clean up of records.

e. Staffing

There are openings at the Hotchkiss (1), Cedaredge (1) and Delta (2) Libraries. Means asked if there are internships available. Choszczyk responded that the library district has no access to library related internships.

f. Interim Mission/Vision Statement

Proposed mission statements were reviewed. A statement which was a combination of parts of two presented was accepted. This statement can be used in its entirety or one or the other part can be used.

INFORMING AND EMPOWERING THE COMMUNITY
PROVIDING RESOURCES FOR LIFE, LEISURE AND LEARNING

Verbiscar moved, Means seconded, that the Board accept this mission statement. The motion passed.

6. Parking Lot

No items.

7. New Business

a. District and Library Foundation Statutory Requirements

Colorado Library law and how individual foundations and foundation boards relate to the district Board of Trustees was discussed. Moore described how the Crawford Foundation recommended ideas to the district Trustees for their approval when the Crawford library building was built. It was stated that it is a common practice for a district Trustee to be on an individual foundation board as a voting member. The Colorado Library Consortium could facilitate a joint seminar for the district Trustees and board members of individual foundations concerning the relationship of the two to each other and how they should work together under library law. The individual foundations support and make recommendations to the district Board of Trustees which govern a division of local government, a Library District, governmental entity.

A memorandum will be written by an attorney for the district Trustees on the law and relationship of the Board of Trustees to individual foundations. This memorandum will be distributed to the individual foundations.

b. Long Range Planning/Economic Downturn

Moore reported that the KVNF board has prioritized what is necessary in order to be financial responsible. He suggested that we do this, prioritizing the most important financial challenges for the next years. Discussion was held concerning the use of capital reserves. It is projected that 2011 and up to four years from now will be problem years financially. Choszczyk stated that the district is not at normal or market level in terms of staffing or hours open. The Managers have been working towards addressing these matters, but financial downturn will make it difficult to bring the district up to market level. A suggestion was made that when the economy starts getting better might be a good time to go to the public for a mil levy increase which we need. In difficult years, it was noted that the County may not be able to give the district the \$50,000 it normally gives for capital projects. The decision

will be made in October by the County regarding discretionary funding. It was also noted that use of the libraries is up.

Visitor Mona Fawver asked about library usage at the Delta library. She stated she does not see many new fiction books on the shelf. She also asked where new books are going after they are processed. She stated that books placed on purchase orders for Delta are not in the library. Choszczyk explained that all new books for all libraries are subject to holds that can be placed by any patrons from any libraries. As use of libraries increases, the numbers of holds for new books also increases. Often most new books are out and on waiting lists.

c. Rural Philanthropy Goals

Moore, Choszczyk, Matt Bollinger, Elliot Jackson and Andrea Lecos (Town of Paonia is sponsoring) will attend Rural Philanthropy Day in Crested Butte tomorrow. The issues they will be presenting will concern the repair of the Delta Library (historic building) and landscaping at the Paonia Library. Also two members of the Cedaredge Foundation will attend concerning planning for expansion and/or building

8. Board member Comments

None.

9. Executive Session

At 4:00 p.m. the Board adjourned to executive session to discuss personnel issues pursuant to §24-6-402(4)(f), C.R.S.

At 4:30 p.m. the Board reconvened into regular session.

There being no other business, BellCampton moved, Verbiscar seconded, to adjourn. The motion passed.

The meeting adjourned at 4:35 p.m.